

NAWRA

Committee meeting – 6 June 2019 – Woolwich

Present: Alan (chair), Corin, Daphne, Juan, Craig, Tom, Terry, Michael, Julie, Kelly (minutes)

Apologies: Maureen, Zoey, Gareth, Atif

Communications and publicity

- **Alan** to re-organise website resources.
- **Tom** to draft FAQs on UC and send link to Kelly for circulation.
- **Corin** to write an edition of the NAWRA newsletter on safeguarding provisions.
- **Tom** to write an edition of the NAWRA newsletter on PIP changes.
- **Gareth** to write an edition of the NAWRA newsletter on pension changes.
- **Alan** to getting an https certificate for the NAWRA website.
- **Kelly** to ask CPAG's designer to produce updated version of NAWRA leaflet.
- **Daphne** to tweet about giving evidence at the APPG on terminal illness.
- **Alan** to give Julie the password for Twitter.
- **Kelly** to order more NAWRA banners.

Governance

- **Gareth, Zoey and Tom** to continue their accreditation and peer review 'task and finish' group, including awarding CPD points to members who attend meetings. **Kelly** to keep attendance list spreadsheets. **Tom** and **Gareth** to look at quality standards in Wales.
- **Alan** to finalise review of constitution, get committee approval and upload amended version to website.
- **Terry** to draft a manifesto for NAWRA and circulate to committee members for comment.
- **Daphne** to circulate email from Durham about case management systems.

Policy and campaigns

- **Corin** to draft email to members asking for specific case examples of clients who have been forced to claim UC following a bereavement and have lost out on transitional protection as a result. Corin to continue to work with Ruth George MP via the APPG on UC. **Julie** to ask Macmillan workers in Durham for help.
- **Alan** to send a follow up letter to our as-yet-unanswered letter to Amber Rudd.
- **Julie** to send statistics on Tribunals from FOI request to Michael.
- **Tom** to circulate Jay Shah's 'special rules' chart.
- **All** to consider the idea of NAWRA commissioning research on recognising the value of advice.
- **Daphne** to meet JP Marks on 24 July.

Finance

- Kelly invoiced 258 members for the 2019-20 membership fee in April 2019. To date, 17 have cancelled or lapsed their membership and approximately 60% have paid. **Kelly** to chase up unpaid members, then send lists of lapsed and current members to regional reps.
- **All** to send expense claims to Kelly by the end of Q2 (30 June 2019).
- **Daphne** to talk to Leigh Day about becoming members.

Future meetings

- **Craig** to investigate the possibility of holding a meeting in Dundee.
- **Daphne** to investigate and encourage meeting hosts in south west England (and/or Brighton).
- **Corin** to investigate and encourage meeting host in Canterbury.
- **Corin** to contact Zoey about a potential workshop in Leeds on council tax support schemes.

Next meeting: 2pm on 12 September 2019 at The Spartans Community Football Academy, Ainslie Park, 94 Pilton Drive, Edinburgh, EH5 2HF.