

NAWRA

Committee meeting – 5 December 2019 – Leeds

Present: Daphne (chair), Corin, Zoey, Tom, Terry, Michael, Terry, Kelly (minutes)

Apologies: Alan, Maureen, Juan, Craig, Atif, Julie

Communications and publicity

- **Alan** to continue to re-organise website resources.
- **Tom** to draft FAQs on UC and send link to Kelly for circulation.
- **Corin** to write an edition of the NAWRA newsletter on safeguarding provisions.
- **Gareth** to write an edition of the NAWRA newsletter on pension changes, especially mixed age couples
- **Tom** and **Daphne** to look at revising the benefits updater chart.
- **All** to consider topics for future editions of the NAWRA newsletter.
- **Kelly** to approach workshop facilitators for each meeting to ask if they would like to write a newsletter.
- The pros and cons of video recording of conferences were discussed.

Governance

- **Gareth, Zoey** and **Tom** to continue their accreditation and peer review 'task and finish' group, including awarding CPD points to members who attend meetings. **Tom** and **Gareth** to look at quality standards in Wales.
- **Terry** to draft a manifesto for NAWRA and circulate to committee members for comment. This could be the basis for a future workshop.
- Committee elections take place in February 2020. All regional reps are due for re-election. The meeting agreed that Scotland should have two representatives on the committee.
- The meeting agreed to trial a committee meeting by Skype (or similar) in June 2020.

Policy and campaigns

- **Tom** to circulate Jay Shah's 'special rules' chart and ask for examples to be collated for Daphne to raise at the APPG on terminal illness.
- **All** to contact Daphne with any benefit delivery problems to raise with JP Marks in a meeting in early 2020.
- **Daphne** to continue to work with the APPG on terminal illness.
- **Alan** to consider NAWRA's potential participation in an ASA peer-review project.
- **Alan** to draft a document setting out the scope for a commissioned piece of academic research, or a literature review, on the value of advice and to approach academics known to NAWRA.
- **Kelly** to circulate the terms of reference for CPAG's Secure Futures project.

Finance

- **All** to send expense claims to Kelly promptly.
- **Daphne** to talk to Leigh Day about becoming members.
- **Kelly** to talk to Public Law Project about becoming members.
- **Kelly** to circulate NAWRA's expenses policy for review.

Future meetings dates and locations

- Friday 6 March 2020 – Swansea
- June 2020 – staff changes at Nottingham Law School mean we may need a new venue.
- September 2020 – Glasgow
- Friday 4 December 2020 – Norwich
- March 2021 – Coventry?
- June 2021 – Greenwich/Woolwich?
- September 2021 – Edinburgh?
- December 2021 – Cambridge (Irwin Mitchell)? / Stoke on Trent (Staffordshire University?)

Ideas for speakers and workshops

- **Daphne** to invite Victoria Todd (LITRG) and Charlotte O'Brien (York University) to speak at a future NAWRA meeting.
- **Kelly** to ask Paul Treloar (Age UK) about facilitating a workshop on mixed age couples at a future conference.
- **Michael** to contact The Children's Society about presenting their work on local welfare assistance schemes in Norwich. **Corin** to provide contact details.

Next meeting: 2-4pm on Thursday 5 March 2020 in Swansea (venue tbc)